

**I**nternational**L**anguage **T**ranslation **S**ervices **– ILTS**

**Professional Translation for University Professors and Students, Companies, Organizations, and Corporations**

***www.ilts.ir***

**English, Russian, French and Arabic Languages**

**A Registered Translation Company**

**Fill out the application form and e-mail it to: info@ilts.ir**

**APPLICATION FOR THE EMPLOYMENT**

**OF EXPERIENCED TRANSLATORS**

***Note:***

***ILTS is now the largest online translation website in the country with more than 300 translators who are working with ILTS on a regular basis. Our clients are chiefly university teachers, university students, factories and public organizations.***

***We always need good and hardworking translators. Please make sure you fill out the online form at*** [***http://ilts.ir/en/Main***](http://ilts.ir/en/Main) ***before any attempt at filling in this application form. That way we will have your application info stored in the database of our website and can easily forward the translation project ordered to you.***

***Thanks***

DATE OF APPLICATION: \_\_\_/\_\_\_\_\_\_/\_\_\_\_\_

**PERSONAL INFORMATION**

**Personal Details:**

|  |  |
| --- | --- |
| First Name |  |
| Last First |  |
| Date of Birth |  |

**Address/s:**

|  |  |
| --- | --- |
| Full Postal Address: |  |
| Alternate Address(If applicable): |  |

**Contact Information:**

|  |  |
| --- | --- |
| Mobile Phone Number: |  |
| Landline  Number: |  |
| Primary E-mail  Address: |  |
| Secondary E-mail address: |  |

|  |  |
| --- | --- |
| How did you learn about our company? |  |

|  |  |
| --- | --- |
| Are you currently employed? If yes, where? |  |

**Education:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Level of Education | Name of School/College/ University | Major/ Field of Study | Year You Finished This Program |
| 1. | High School Diploma |  |  |  |
| 2. | Associate Degree |  |  |  |
| 3. | BA/BSc. |  |  |  |
| 4. | MA/MSc. |  |  |  |
| 5. | PhD |  |  |  |

**PREVIOUS EXPERIENCE**

**Please list, beginning from most recent**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Your Employer | Your Job / Responsibility There | When Did You Start Working There? | Why Did You Stop Working There? |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |

**Language/s that you are proficient at:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| What language/s do you have experience in translating? | Put a checkmark in the relevant yellow box/es. | | | |
| English | Russian | Arabic | French |
|  |  |  |  |

If you happen to have any publication, write them here. Start from the most recent one first:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | What was the name of the work you translated into Persian/English? | How many pages was it? | What publication was it published by? | What was the original name of the work? | What was the work about and why did you choose it? |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |

**What is your translation preference? Checkmark the relevant yellow box/es.**

|  |  |  |
| --- | --- | --- |
| English to Persian | Persian to English | Both |
|  |  |  |

**What subject/s are you most experienced and interested in translating?**

**Checkmark the relevant yellow box/es.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Texts in humanities | Texts in medicine | Texts in  engineering | Texts in  arts | Texts in petroleum industry | My personal preference is to translate texts that are about  ( write the name of the kind of text/s in the relevant boxes) |
| I am very good |  |  |  |  |  |  |
| I am good |  |  |  |  |  |  |
| I am familiar |  |  |  |  |  |  |

The websites and online translation services that you have been working for are:

|  |  |  |  |
| --- | --- | --- | --- |
|  | The name and address of the website you have been working for: | How long have you been working with this site? | What kind of text/s have you translated for it? |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |

Thank you for applying to ILTS.

**Saeed Azizi Jamnani, Manager**

APPLICANT DATA RECORD